

MINUTES OF THE Steering Committee TC from 11.2.2021, 13:00 - 14:00 CET – (Zoom portal)

Participants

1. Pavle Andjus, SrBC
2. Saša Radovanović, SrBC
3. Roland Pochet, BBC
4. Spyros Zorbas, EPIONI
5. Fokion Dimitriadis, EPIONI
6. Melahat Abra, Kemer
7. Maria Gravani, OUC
8. Panagiotis Bamidis, AUT

1) Information from the Monitoring meeting with NA (Tempus Foundation) Belgrade.

Coordinator (PA) informed the SC that the meeting on 29.01.2021 11-14 (CET) was held at the premises of the NA since due to COVID-19 it was not possible to visit SrBC at their location in the Clinical Center of Serbia. PA, Nadja Marić Bojović and Saša Radovanović reported to the NA personnel on the spot.

- PA presented a ppt (attached) where he first reminded the SC of the recommendations after the interim report particularly regarding the necessity to draw a revised plan of activities and develop a project sustainability strategy. He also reminded that some activities from that report were already fulfilled (2nd Focus group, web site, and final version of the Good Practice booklet). Regarding the Pilot program Spyros Zorbas (EPIONI) informed the coordinator that in 2020 monthly meetings (five in total) of Adults with ADHD were held in the form of a self-help group (5-6 adults who identify themselves as adults with ADHD and were taking or not a medication for ADHD).
- He then informed the SC about the Monitoring report where in addition to the above main recommendations it was emphasized to pay attention to the organization learning activities (document profile of participants and their formal connection with the participating organization, disseminate acquired knowledge), and share project results on the EPALE platform.
- Proof of formal connection is necessary for all planned project meetings, performed in the past (kick-off) and forecasted.
- NA also stressed that all partner activities on the project have to be documented on the Participant portal by the coordinator.
- Regarding financial issues and supporting documents PA emphasized that during the monitoring meeting it was stressed that these documents are

necessary in order to justify funds for management. The document need not be necessarily bills but may also constitute of proof of activities relevant to the project (meeting minutes, printed materials, dissemination material etc.). During the discussion that followed, PA informed that it was stressed that all partners are in obligation by agreement to demonstrate these documents to the Coordinator i.e. the NA.

2. Planning ahead.

- PA informed that a request for project extension for 6 months (till the end of November, 2021) is pending. Such an extension is necessary in order to manage planned meetings and possibly organize them as live meetings.

- LTT meeting – prof P. Bamidis informed the SC that the meeting is possible to organize online on the same dates 24.-26.06. 2021. The congress in Thessaloniki that we planned to link with is postponed fro the next year. PA also stressed that for an online event 15% of planned individual unitary costs can be claimed.
- TNM2 (Nicosia) – Dr Maria Gravani proposed the dates for a live meeting 7.-8.10.2021. and SC approved. PA informed that there is now a possibility of sending more people to such a meeting than planned (since we obtained an annex to contract for a transfer of 60% funds among activities). In that case the NA needs to be contacted for approval.

The meeting ended 14:00.

